



**GOVERNMENT OF PUDUCHERRY
ELECTRICITY DEPARTMENT**

137, Nethaji Subhash Chandra Bose Salai, Puducherry - 605 001
Phone: 0413 – 2334277 (Per); 0413-2336361 (PBX); Fax: 0413 – 2331556
Web site: <https://electricity.py.gov.in/> e-mail: se1ped.pon@nic.in

No.01/SE-HOD/EHV/PMA/RDSS/2022-23

Dated: 28/11/2022

NOTICE INVITING REQUEST FOR PROPOSAL

On behalf of the President of India, Request for Proposal is invited through e-Tendering by the **SUPERINTENDING ENGINEER-cum-HOD, ELECTRICITY DEPARTMENT, PUDUCHERRY**, from the reputed firms for appointment of **Project Management Agency (PMA) towards Consultancy Services for assisting and supporting in Project Management to Electricity Department, Puducherry for Implementation of Revamped Distribution Sector Scheme (RDSS) in the UT of Puducherry**

To participate in the tender through the e-tendering mode, parties have to obtain Digital Signature certificates (DSC) through which they can register in the website www.pudutenders.gov.in and upload their offer. For further details and assistance in e-bidding, the Tenderers may contact the “e-Procurement Cell, 3rd Floor, Chief Secretariat, Puducherry. The Help Desk number is (0413 – 2220225). For their own benefit, it is suggested that the Tenderers may contact the above telephone number for training.

The Bidder who had downloaded the Tender Schedule from the website shall submit the Tender Schedule on-line before the scheduled time of submission. However, while submission of tender offer, the bidder shall pay an amount of **Rs.1,770/- (Rupees One thousand Seven hundred and Seventy only)**(inclusive of 18% GST) and shall submit the E.M.D for **Rs.5,47,000/-(Rupees Five lakhs and Forty Seven thousand only)** should be paid in the form of Demand Draft / Banker's Cheque drawn infavour of **The Drawing and Disbursing officer, Division-EHV, Electricity Department, Puducherry. Bank Guarantee is also acceptable from any Nationalized Bank for the equivalent amount of EMD.** Demand Draft should not have been drawn before the date of the notification. CASH / CHEQUE / POSTAL ORDERS / TELEGRAPHIC MONEY ORDER WILL NOT BE ACCEPTED.

The Tender shall be in Two Parts namely “**Technical bid**” and “**Financial bid**” with two separate covers marked as detailed below and shall be uploaded in the e-tendering portal separately as detailed below:

Cover -A: Tender Fee, EMD and Technical bid documents .

Cover -B: Financial Bid.

The documents to be submitted under each cover is detailed below:

COVER – A: The scanned copy of Tender Fee, EMD and other documents related to Technical Bid requirements as per tender conditions should be uploaded in the e-portal and the same should be submitted in a sealed envelope super scribed as mentioning the description of the item tendered No. and addressed to the below address well in advance before the date of opening the tender. The scanned copies of other important documents that are mandatory under this tender can be uploaded by scanning the document with less resolution i.e. 100 dpi, as there is size restriction for the OID in the e-portal.

COVER - B: Rate to be quoted on-line only in BOQ as indicated in the e-tender format as given in the website. **BOQ should not be modified or replaced by the Bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and the Values only.**

Price quoted should be inclusive of all taxes and other charges as admissible.

The overall envelope superscribed as Bid offer for “the Appointment of Project Management Agency (PMA) towards Consultancy Services for assisting and supporting in Project Management to Electricity Department, Puducherry for Implementation of Revamped Distribution Sector Scheme (RDSS) in the UT of Puducherry”

And should be addressed to the below address well in advance before the date of opening the tender.

BID should be addressed to:

**The Superintending Engineer-cum-HOD
Electricity Department
No. 137, N. S.C Bose Road
Puducherry-605001.**

In the left bottom of the outside envelope the name of the Bidder and his address shall be indicated clearly.

1. The interested bidder can download the bidding document from the website <http://pudutenders.gov.in>.
2. Bidders are advised to download bid submission manual for the help of Bid Submission process from the “Downloads” option as well as from “Bidders Manual Kit” on website <http://pudutenders.gov.in>.
3. To participate in bidding process, bidders have to get ‘Digital Signature Certificate, to participate in online bidding. The bidders have to submit their bids online in electronic format with digital Signature. This certificate will be required for digital signing the bid. Bidders can get above mentioned digital certificate from any approved vendors. The bids proposed without digital signature will not be accepted. No proposal will be

accepted in physical form.

4. Bids will be opened online as per time schedule mentioned in table below.
5. All the required information for the bid must be filled and submitted online.
6. The cost of the bid is not refundable.
7. Parties who are interested to participate in the tender are to upload their offer in the website www.pudutenders.gov.in directly. The original copy of the EMD and bid documents shall be sent before the opening of the tender.
8. In case of any clarification in the tender, you are requested to contact us (0413-2331188) in the working hours from 09.00 AM to 5.45 PM on all working days.
9. Bids submitted through post, fax, e-mail, Telegraph or Telex will not be accepted.
10. Bids not accompanied by the requisite bid security of adequate value in a separate sealed cover shall not be entertained.
11. PED reserves the right to reject any or all bids without assigning any reasons thereof.

The details of Tender Schedule are given below:

S.No.	Subject	Timeline
1.	Downloading of Documents	29-11-2022
2.	Pre-Bid Meeting Date and Time	09-12-2022 at 11.00 Hrs
3.	Bid submission Closing time – online	21-12-2022 at 17.00 Hrs
4.	Last Date/time for submission of TECHNICAL BID Hard copies. (inclusive of Tender Document Fee, EMD and Technical Contents)	21-12-2022 at 17.00 Hrs
5.	Opening of Technical Bid online	22-12-2022 at 11.00 Hrs
6.	Opening of Financial Bid	Will be intimated in portal after technical evaluation

{If any of the days happen to be a holiday, the next working day will be the date for item No.3 and 5}

Tenderers are requested to stick on the date and time limit specified above strictly. The SE-CUM-HOD, ED, Puducherry, reserves the right to change the opening time and date of the Tender for administrative reason by notifying the same in the website. The PED will not liable for any delay in submission of tender and system errors.

-sd/-

**SUPERINTENDING ENGINEER-cum-HOD
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