

COMPUTER CENTRE
ELECTRICITY DEPARTMENT
PONDICHERRY.

**GOVERNMENT OF PUDUCHERRY
ELECTRICITY DEPARTMENT**

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No. 516

Date 14/9/16

ENQUIRY FORM

Enquiry No.551/ED/EE-EHV/PLCC & Lines/F.Safety Helmet /2016-17 Dt/4/09/2016

To:

As per the list enclosed

Sir,

**Sub: Electricity Department, Puducherry – Enquiry for procurement of
safety helmet - Regarding.**

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Please send me your lowest quotation for the supply of following materials in a sealed cover superscribed with "Enquiry number and due date" so as to reach this office on or before 17-10-2016 and intimate your acceptance of the following conditions in case an order is placed with you. The tenders received will be opened on the next working day at 11.00 a.m. If the opening date happens to be holiday, the tenders will be opened on the next working day.

Sl. No.	Description of the materials	Quantity	Delivery
1.	<i>Industrial Safety helmet conforming to IS.2925/1984 and reaffirmed 2010 (As per the sketch enclosed)</i> <i>Necessary test certificate should be produced along with the materials.</i>	20 Nos.	<i>Within 10 days from the date of receipt of Purchase Order.</i>

1. PRICE: Price quoted should be F.O.R. destination by road. If price is not F.O.R. destination the Lorry Freight to destination may be given separately.

2. INSURANCE: The purchaser will not pay separately for transit insurance and the supplier should be responsible until the stores arrive in good condition at the destination and for the purpose the rates quoted should be inclusive of insurance charges.

3. **PAYMENT:** Payment will be made by demand draft/crossed cheque within 30 days after receipt of the materials in good condition. No other mode of payment will be accepted.

4. **VALIDITY:** Your offer should be valid for 120 days from the date of the quotation.

5. **DELIVERY:** Delivery period should be clearly indicated and strictly adhered to. Default in the stipulated delivery without satisfactory cause will result in the recovery by way of liquidated damage a sum equal to 2% per month of the price of the stores delivered late, subject to maximum of 10%.

6.. Make and name of manufacturers should be mentioned.

7.. Offer from ready stock is preferred.

8. Sales tax which legally leviable and intended to be claimed from the purchaser should be distinctly shown along with price quoted. Where this is not done no claims of sales tax will be admitted at any later stage and on any ground whatsoever.

9. Quotations which are not received in sealed covers and not complying with the above instructions are liable to be rejected.

10 Please state whether you are on rate contract with Directorate General of Supplies and Disposals for the above materials. If so, please send the rate contract details and number.

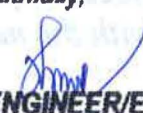
11. The tenderer who wish to be present for the opening of tenders may call at the Office of the undersigned at the specified time either in person or send their representatives duly accredited to this effect.

12. The rate quoted should be firm. No change in price will be accepted by this department after placing order.

13. The undersigned reserves the right to reject any or all tenders without assigning any reason thereof.

Yours faithfully,

25/27


EXECUTIVE ENGINEER/EHV.

Copy to:

✓ The Assistant Engineer/Computer
PA to Executive Engineer/EHV

